

| AICTE Mandatory Disclosure | |
|-----------------------------------|---|
| Mandatory Disclosure | Updated on 21.05.2025 |
| 1. AICTE File No | Southern/1-44641516970/2025/EOA |
| Date & Period of Last approval | 03- Jan -2025 for the Academic Year 2025-26 |
| NAME OF THE INSTITUTION | |
| Name of the Institution | SRIRAM POLYTECHNIC COLLEGE |
| Address of the Institution | Perumalpattu, Tiruvallur Taluk, Tiruvallur District |
| Pin code | 602 024 |
| State/UT | Tamil Nadu |
| Phone number with STD code | 044 – 27689180 |
| Fax number with STD code | 044 – 27689180 |
| Office hours at the Institution | 8.45 A.M. to 4.45 P.M. |
| Academic hours at the Institution | 9.15 A.M. to 4.30 P.M. |
| Email | srtpoly@gmail.com , |

| NAME OF THE INSTITUTION | |
|--------------------------------------|--|
| | srptpoly@yahoo.co.in |
| Website | www.srptc.edu.in |
| Nearest Railway Station (dist in Km) | 1 Km (Veppampattu R.S) 35 Km (Chennai-Central) |
| Nearest Airport (dist in Km) | 35 m (Chennai – Meenambakkam) |

1. Type of Institution

Type of Institution : Private-SelfFinanced
Category (1) of the Institution : Minority
Category (2) of the Institution : Co-Ed

2. Name of the organization running the Institution

| | |
|--|--|
| Name of the organization running the Institution | : Sriram Educational Trust |
| Type of the organization | : Trust |
| Address of the organization | : No.49, Anna Salai (Inside Devi Theatre Complex) Chennai – 600 002. |
| Registered with | : Joint Sub Registrar I, In the Cadre of District Registrar, Madras (North) |
| Registration No. & Date | : F.No.1179, 20.10.1983 |
| Website of the Organization | : www.sriramtrust.org |

3.Name of the Affiliating University

Name of the affiliating University : Directorate of Technical Education
Address : Guindy,Chennai–600025.
Website : tndte.gov.in/site/

2. Name of The Principal

Name of Principal / Director : Dr. V.Dattatreya
Exact Designation : Principal
Phone number with STD code : 044 – 27689180
FAX number with STD code : 044 – 27689180
Email : srtpoly@gmail.com
Highest Degree : Ph.D.,
Field of specialization : Thermal Engineering and I.C. Engines

3. Governing council Members

Dr. R. Narayanasamy, M.A.,B.Ed.,Ph.D.,

Chairman

Dr. P. Govindarajulu

Trustee

Dr. S. Sumathi

Trustee

Shri. M. D. Rajkumar

Secretary & Trustee

Smt. Kastury Parthasarathy

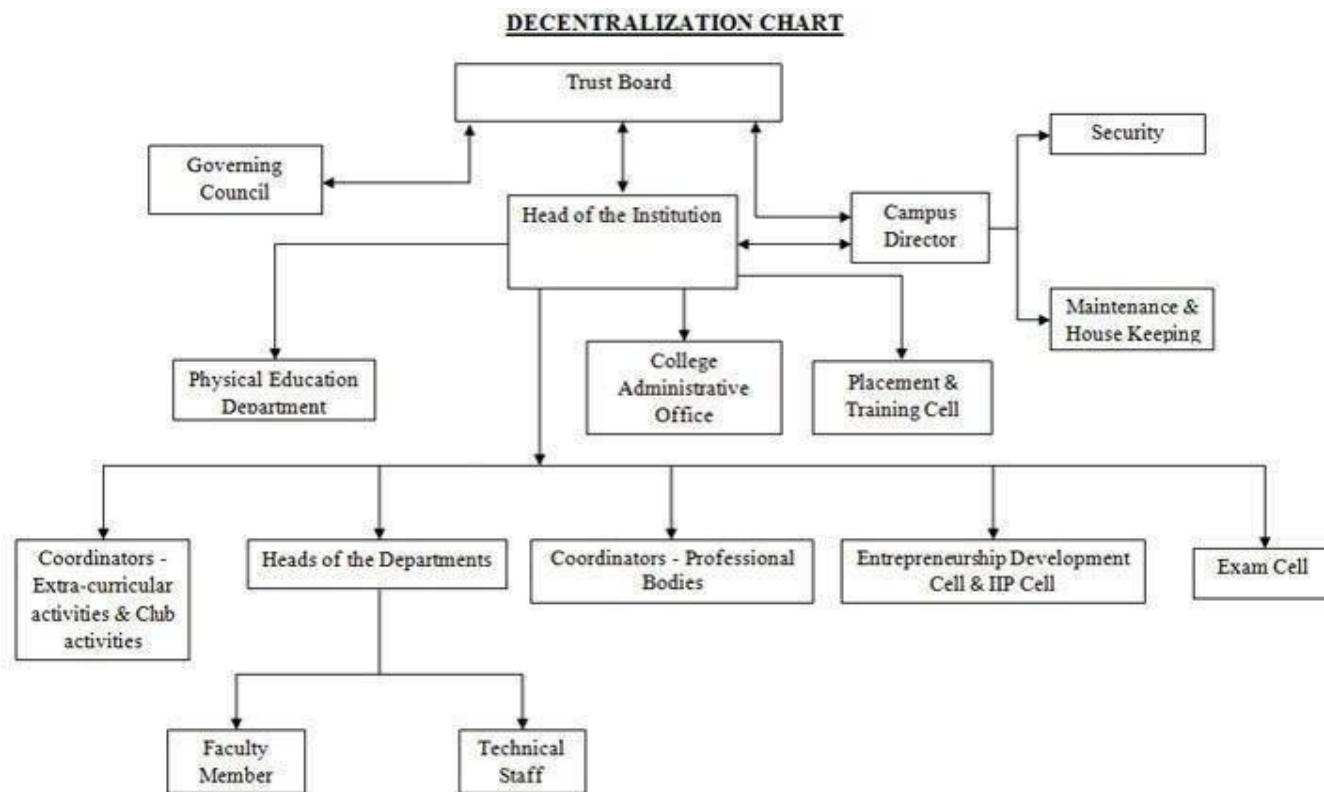
Trustee

Dr.V.Dattatreya,

Princiapl,Sriram polytechniccollege,

***Mr.V.Sai Murali Krishnan, HOD/Mech,SriramPolytechnic
ollege,***

4. Executive Component : Organisation chart and Process





Sriram Polytechnic College- Perumalpattu – 602024

Reconstitution of Grievances Redressal Committee

The Grievances Redressal Committee is re-constituted with effect from 02nd Feb .2015 with the following members:-

| S.No. | Name of Committee Members | Role | Apointment order Ref.No/Dt | Contact No. | E- mail address |
|-------|---------------------------------------|----------|------------------------------------|-------------|----------------------|
| 1. | Mr.V.DATTATREYA Principal | Convener | SRET/SRPTC/GC/001 Dated 14-11-2012 | 9444252328 | srptpoly@gmial.com |
| 2. | Mrs.N.P.SAYEE SANKARI Senior Lecturer | Member | SRET/SRPTC/GC/002 14-11-2012 | 7708186160 | bsayee1995@gmail.com |
| 3. | Mr.D. BABU H.O.D., | Member | SRET/SRPTC/GC/003 dated 02-02-2015 | 9444289089 | babujothi@gmail.com |

- 1) In case of any grievances from the students, they can contact the committee members.
- 2) They can also contact the Mentor (Faculty Member)
- 3) They can drop a letter in the 'Grievances Redressal' box kept in the main block (opp. to Administrative Office).
- 4) The convener will open the 'Grievances Redress' box every week, for taking prompt action to redress the grievances.



PRINCIPAL
SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU, PIN- 602 024.



SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU-602024
Anti-Ragging Committee

Date : 10-12-2025

The Anti Ragging Committee is re-constituted with effect from 10th December 2025 following members :

Convener :

| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------|------------------------------|-------------------------------|-------------------------|------------|
| 1. | Dr.V.Dattatreya Principal | SRPTC/AR/001 Dt.12-11-2012 | srptprincipal@gmail.com | 8667063296 |

Members :

| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------|--|-----------------------------|----------------------------|--------------|
| 1. | Mr.D.Babu HOD/Automobile | SRPTC/AR/002 Dt.13-11-23 | babujothi@gmail.com | 9444289089 |
| 2. | Mr..K.Mohan Sr.Lecturer/ECE | SRPTC/AR/003 Dt.10-12-25 | Shp7974@gmail.com | 9789349209 |
| 3. | Mrs.R.MeeraSridhar Sr.Lecturer/Basic | SRPTC/AR/004 Dt.13-11-23 | meerasridhar@gmail.com | 8778063367 |
| 4. | Mr.R.Venkatesan Workshop Inst/Auto | SRPTC/AR/005 Dt.13-11-23 | Srptcantirag@gmail.com | 9444733167 |
| 5. | Mr.M.Balasubramanian Campus Director(I/c) | SRPTC/AR/006 Dt.12-11-12 | ushbalan@yahoo.com | 9444653671 |
| 6. | Sub.Inspector of PoliceSevvapet Police Station | SRPTC/AR/007 Dt.12-11-12 | sptvlr@gmail.com | 044-27620210 |
| 7. | Ms.R.Nishanthi Parent | SRPTC/AR/008 Dt.10-12-25 | Nishareshmi2008@gmail.com | 8754483613 |
| 8. | Mr.G.Goutham Student epresentative | SRPTC/AR/009 Dt.10-12-25 | g50220682@gmail.com | 7845373665 |
| 9. | Ms.R.Reshma Student Representative | SRPTC/AR/10 Dt.10-12-25 | Reshmiramesh2602@gmail.com | 8220098790 |




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**SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU-602024**

Anti-Ragging Squad

Date : 10-12-2025

The Anti Ragging Squad is re-constituted with effect from 10th December 2025 following members :

Convener :

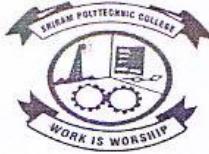
| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------|-------------------------------|--------------------------------|-----------------------|------------|
| 1. | Mr. T.Ramsekar Sr.Lecturer | SRPTC/ARS/001 Dt.12-11-2012 | Trssquad306@gmail.com | 9841556215 |

Members :

| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------|----------------------------------|--------------------------------|--------------------------|------------|
| 1. | Mr.S.Sahul Hameed Lecturer | SRPTC/ARS/003 Dt.12-11-2012 | sahulv@gmail.com | 9790284561 |
| 2. | Mr.V.Saravanan Lecturer | SRPTC/ARS/002 Dt.12-11-2012 | Saravana.sv82@gmail.com | 9710024689 |
| 3. | Mr.A.P.Senthil Kumar Lecturer | SRPTC/ARS/006 Dt.12-01-2021 | Apsenthil_79@yahoo.co.in | 9941363613 |
| 4. | Mr.P.Selvan Lecturer | SRPTC/ARS/005 Dt.10-12-2025 | smptvp@gmail.com | 9840206100 |
| 5. | Physical Education Teacher | SRPTC/ARS/007 Dt.13-11-2023 | Trssquad306@gmail.com | 7339073030 |




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SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU-602024
INTERNAL COMPLAINT COMMITTEE (ICC)

**THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE
(PREVENTION, PROHIBITION AND REDRESSAL)**

Date : 10-12-2025

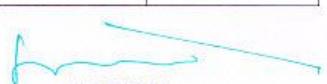
As per the G.O. No.14 2013 to provide protection against sexual harassment of women at workplace and for the prevention an redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto

Establishment of Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016

The internal complaint committee is re-constituted with effect from 10th December 2025 with the following members:-

| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------|---|-------------------------------------|--|------------|
| | Chairperson | | | |
| 1. | Mrs.N.Andal Sr.Lecturer | SRET/SRPTC/ICC/022 Dt.14-03-2022 | srptcicc@gmail.com | 9445615265 |
| | Members | | | |
| 1. | Mrs.M.Kavitha Sr.Lecturer | - do - | - do - | 9841243212 |
| 2. | Mrs.S.Devanai Lecturer | SRET/SRPTC/ICC/023 Dt.13-11-2023 | - do - | 9080349788 |
| 3. | Mrs.M.Vedavalli Lab Asst. | SRET/SRPTC/ICC/023 Dt.13-11-2023 | - do - | 8248297283 |
| 4. | Mrs.D.Divya Student Counsellor | SRET/SRPTC/ICC/024 Dt.26-07-2024 | - do - | 9551317637 |
| 5. | Mrs.A.Sarah Typist | SRET/SRPTC/ICC/022 Dt.14-03-2022 | - do - | 9551004731 |
| 6. | Ms.K.Chandravarshini Student epresentative | SRET/SRPTC/ICC/023 Dt.10-12-25 | -do- | 8667061288 |
| 7. | Ms.K.Yamini Student | SRET/SRPTC/ICC/024 Dt.10-12-2025 | - do - | 6385219814 |
| 8. | Ms.Arshiyajeslin Student | SRET/SRPTC/ICC/024 Dt.10-12-2025 | - do - | 8438183062 |




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SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU-602024

ESTABLISHMENT OF COMMITTEE SC/ST

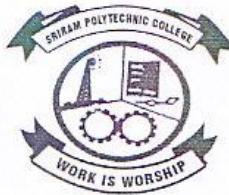
Date : 10-12-2025

As per the G.O. No.33 of 1989 dt.11-09-1989 to prevent the commission of offences of atrocities against the members of Scheduled Castes and Scheduled Tribes . The establishment of committee for SC /ST is re-constituted with effect from 10th December 2025 with the following members .

| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------------------------|-------------------------------------|-----------------------------------|--|------------|
| Presiding Officer | | | | |
| 1. | Mrs.A.Praveena HOD/EEE | SRET/SRPT/SC/022 Dt.10-12-2025 | srptcscst@gmail.com | 9884512105 |
| Members | | | | |
| 1. | Mr.M.Harikrishnan Lecturer | SRET/SRPT/SC/025 Dt.10-12-2025 | - do - | 7845203627 |
| 2. | Mr.R.Shanmuga Sundaram, Lecturer | SRET/SRPT/SC/022 Dt.14-03-2022 | - do - | 8344380202 |
| 3. | Mr.L.Murali Lecturer | - do - | - do - | 9789677759 |
| 4. | Mrs.S.Devanai Lecturer | -do- | -do- | 9080349788 |




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**SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU-602024**

Industry Institute Interaction Cell

Date : 10-12-2025

The Industry Institute Interaction Cell re constituted with effect from 10th December 2025 following members :

Convener :

| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------|------------------------|-------------------------------------|---------------------------|------------|
| 1. | Mr.R.Mohan Lecturer | SRET/SRPTC/IIIC/14 Dt.13.01.2021 | mohanramaswamy2@gmail.com | 9486465130 |

Members :

| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------|--|-------------------------------------|---------------------------------|------------|
| 1. | Mr.M.Harikrishnan Lecturer | SRET/SRPTC/IIIC/15 Dt.10.12.2025 | <u>Hari.krish1909@gmail.com</u> | 7845203627 |
| 2. | Mr.V.Koteswaran Sr.Engineer / TAFE | SRET/SRPTC/IIIC/14 Dt.13.01.2021 | <u>kotteeswarankv@tafe.com</u> | 9626123773 |
| 3. | Mr.G.Dayanandan RSM/CANNON | -do- | dayanandan.g@cannon.co.in | 9444446966 |




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Sriram Polytechnic College Perumalpattu – 602024

INTERNAL QUALITY AND ASSURANCE CELL

As per AICTE norms Institute of Public Enterprise (IPE) has formally set up IQAC in May 2017, **INTERNAL QUALITY AND ASSURANCE CELL** is re-constituted with effect from 10th December 2025 with the following members:-

| Sl. No. | Name of Committee Members | Role | Appointment order Ref.No/Dt | Contact No. | E-mail address |
|---------|--|-------------|-----------------------------------|-------------|----------------------|
| 1. | Dr.V.Dattatreya Principal | Chairman | SRET/SRPTC/IQAC/001 22.06.2020 | 9444252328 | srptpoly@gmail.com |
| 2. | Mr. V.SaiMurali Krishna HOD / Mechanical | Coordinator | SRET/SRPTC/IQAC/002 22.06.2020 | 9952919180 | srptcdme@gmail.com |
| 3. | Mr.A.Sathiyanathan HOD /ECE | Member | SRET/SRPTC/IQAC/004 22.06.2022 | 9789349209 | Shp7974@gmail.com |
| 4. | Mrs.N.P.Sayee Sankari HOD / Comp | Member | SRET/SRPTC/IQAC/006 10.12.2025 | 7708186160 | bsayee1995@gmail.com |
| 5. | Ms.A.Praveena HOD /EEE | Member | SRET/SRPTC/IQAC/003 22.06.2020 | 9884512105 | p.veena100@gmail.com |
| 6. | Mr..K.Mohan Sr.Lecturer/ECE | Member | SRET/SRPTC/IQAC/005 10.12.2025 | 9789349209 | Shp7974@gmail.com |



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Sriram Polytechnic College
Perumalpattu – 602024

Students Induction Programme Committee

Students Induction Programme Committee is constituted with effect from 21st June 2020 with the following members:-

| Sl. No. | Name of Committee Members | Role | Appointment order Ref.No/Dt | Contact No. | E- mail address |
|---------|--|-------------|----------------------------------|-------------|------------------------|
| 1. | Dr.V.Dattatreya Principal | Chairman | SRET/SRPTC/IPC/001 21.06.2020 | 9444252328 | srptpoly@gmail.com |
| 2. | Mr. M.THIYAGARAJULU HOD /BASIC | Coordinator | SRET/SRPTC/IPC/002 21.06.2020 | 9444184698 | srpthodbasic@gmail.com |
| 3. | Mr.D. BABU H.O.D., | Member | SRET/SRPTC/IPC/003 21-06-2020 | 9444289089 | babujothi@gmail.com |
| 4. | Mr.A.Sathiyananthan HOD /ECE | Member | SRET/SRPTC/IPC/004 21.06.2022 | 9789349209 | Shp7974@gmail.com |
| 5. | Mrs.N.P.SAYEE SANKARI Senior Lecturer | Member | SRET/SRPTC/IPC/005 21.06.2020 | 7708186160 | bsayee1995@gmail.com |
| 6. | Ms.A.Praveena Lecturer | Member | SRET/SRPTC/IPC/006 21.06.2020 | 9884513105 | srptcscst@gmail.com |
| | | | | | |



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SRIRAM POLYTECHNIC COLLEGE
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Anti-Drug Club 2024-25

Toll free No.10581

Whatsapp No.9498410581

Date : 23-09-2024

The **Anti Drug Club** is constituted with effect from 21st June 2024 with the following members :

Convener :

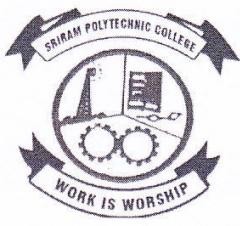
| Sl.No. | Name | Appointment order Ref.No.Dt | e-mail Id | Mobile No. |
|--------|------------------------------|-------------------------------|-------------------------|------------|
| 1. | Dr.V.Dattatreya Principal | SRPTC/AD/001 Dt.21-06-2024 | srptprincipal@gmail.com | 8667004737 |

Members :

| Sl. No. | Name of Committee Members | Role | Appointment order Ref.No./Dt. | Contact No. | E-mail address |
|---------|--|-------------|-------------------------------|-------------|------------------------------------|
| 1. | Mr.D.Babu, HOD/Automobile | Coordinator | SRPTC/AD/002 Dt 21-06-2024 | 9444289089 | <u>Babujoothi@gmail.com</u> |
| 2. | Mr.C.J.Arumuga Ganesh, Lecturer/ NSS Coordinator | Member | -do- | 9788671773 | <u>sfgboss@rediff.com</u> |
| 3. | Physical Director | Member | -do- | 7339073030 | <u>Trssquad309@gmail.com</u> |
| 4. | Selvan.B.Kaoshik Student | Member | -do- | 9444073169 | <u>Koashik848@gmail.com</u> |
| 5. | Selvan.M.Danielraj Student | Member | -do- | 8489628481 | <u>Danielraj200503@gmail.com</u> |
| 6. | Selvan.Tharunthendral Student | Member | -do- | 7094229028 | <u>Tharunthendral8005@gmail.co</u> |
| 7. | Selvan.M.Praveenkumar Student | Member | -do- | 7695890160 | <u>Praveen242kumar@gmail.com</u> |




PRINCIPAL
SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU, PIN- 602 024



Sriram Polytechnic College

Perumalpattu – 602024

POLICY FOR INTERNSHIP

Introduction:

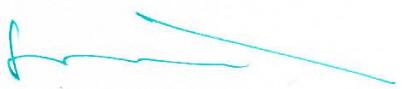
The rise in global competition has prompted organizations to devise strategies to have a talented and innovative workforce to gain a competitive edge. Developing an internship policy is an impactful strategy for creating a future talent pool for the industry. The Internship program helps the student to gain professional know-how, to learn fresh perspectives on business issues and even mould future business leaders.

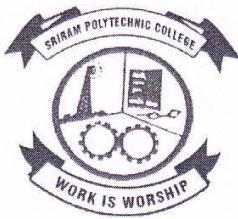
Keeping this in view, Sriram polytechnic college has developed the policy for Internship Guidelines for organizing Internship for diploma engineering students. These guidelines comprise of steps for Establishing, Maintaining & Fostering Internships. Sriram polytechnic college has a strong Industry Institute Interaction and also having MOUs with various organizations, and MSMEs to facilitate internship. Further, Alumnus of our college provides Internship for students.

Objectives:

1. Exposure to students to the industrial environment, which cannot be provided in the classroom and hence creating industry ready professionals for the industry.
2. Learn to implement the Technical knowledge in real industrial situations.
3. To learn and work in machineries, in different materials, products and their applications along with relevant aspects of quality control.
4. Understand the psychology of the workers and their habits, attitudes and approach to problem solving




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Sriram Polytechnic College

Perumalpattu – 602024

TEACHERS TRAINING POLICY

Fresher Induction program (FIP) :

A new faculty member who completes his/ her studies in a timely manner from any specialized institution and joins in our polytechnic council needs introductory training, he/ she's needed to give quality labors in the short run so that they lead to meaningful issues for the discipline in the medium duration which in turn a precious impact for the institutions in the long duration. Thus the faculty member is needed to plan the sweets and their directions to make the academic carrier meaningful.

Faculty induction programme (FIP) has to be implemented just after recruitment of fresh teachers.

- He/She has to keep abreast with the latest DOTE syllabus in his/her subject.
- New faculty members are trained to develop the art of preparing a systematic lesson plan and effective classroom interaction developing competence in communication skill in various models relevant to technical problems.
- Training in human values through an appropriate process of self exploration happened to be, by far the most important component of the training of fresh teachers.
- A teacher also has to learn the knack of continuous knowledge updating and lifelong learning.
- Apply the concepts, principles, and process of instructions and learning to ensure effective implementation of the curriculum.
- Demonstrate ethical and responsible, professional behaviour in the performance of his duties and rules.
- Also at successive stages of teaching career, training inputs about curricular development, infrastructure development, Institutional development, disciplinary and other important aspects of educational administration and policy formulation etc., will also be needed.
- To prescribe the structure and contents of the training program at different levels.
- To monitor, facilitate and successfully improve the quality of training by proposing to develop suitable resource person's resource material and carrying out action research.
- Basic understanding of the teaching – learning process.
- Training in preparing a systematic lesson plan and effective classroom interaction.
- Guided exposure to good teaching practice and lab development.
- Teaching in miscellaneous expects other than teaching such as administrative procedure, financial procedure and legal implication etc.,
- A fresher is required to attend two seminar / workshop / conferences in an academic year.




PRINCIPAL
SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU, TN - 602 024.

Department wise Details- (Refer our website)

Civil Engineering

Automobile Engineering

Mechanical Engineering

Electrical and Electronics Engineering

Electronics and communication Engineering

Computer Engineering

Department wise Teaching Faculty — Bio-data Form – (Refer our website.)

Civil Engineering

Automobile Engineering

Mechanical Engineering

Electrical and Electronics Engineering

Electronics and communication Engineering

Computer Engineering

FEES DETAILS

Tuition Fees -- Rs 35,000 /- per Annum

Infrastructural Information – (Refer our website)

Various department
Class Room

First Year

Library

Auditorium

Seminar & Conference Halls

Sports Facility

Buildings Hostel Medical Facility

Placement Training

Cafeteria

Transport Facility

Academic Facility

Wi-Fi Facility

Green Campus the solar power plant(100Kw) 42

Mbps internet connectivity. RO water Plant.

Power Backup (Generator) - 24hrs standby

Sewage Treatment Plant

Water Filtering Plant

Bank with ATM

18. Academic Sessions

Academic Sessions : **Engineering & Technology**

Examination System, Year /Semester : Semester Pattern @ Two semester per year

Period of declaration of results : within 1 – 2 months after closure of examinations

19. Counselling / Monitoring

Regular Counseling for students by faculty advisors / mentors once in every week. If required, Counseling / Monitoring - Counselings shall be done to the students by the Students Counselors (available all the time during working hours) as directed by the mentors.

Career Counseling - Done by faculty advisors regularly and also by department Placement coordinators. A separate finishing school is conducted every year during Jan – March.

Medical Facility : -

A Medical Room is provided in the Institute / Hostel equipped with a doctor .

Dr. B. Srinivasan,

Medical Officer is visiting twice in a week between 4.00 pm and 6.00 pm.

Student Insurance - All Students are covered under Safety Insurance & Road Safety Package Scheme with M/s. United India Insurance Co. Ltd.,

Sum assured - Accidental death of student - Rs. 1,00,000/-
Hospitalization expenses incurred for the student arising out of accident - Rs. 50,000/-

20. Students Activity Body

Sports activities - Facilities available in the Sports are

Outdoor Games

Football Field(1) Hockey Field(1) Cricket
Ground

Volleyball Courts (2) Badminton Courts (2)
Cricket Nets

Kabaddi Court (1)

Indoor Games

Carrom Gym Chess

Table Tennis

I. NSS

II. RRC

III. Consumer Club

IV. Rotaract Club

21. Co - curricular activities -

| | |
|-----------------------------------|--|
| Technical activities/Tech. | 1. Every department conducts a national level technical symposium in every Year |
| Fest | - 2. Departments are also conducting National Conference, International Conference etc., |
| Industrial Visits/Tours | - Industrial Visits/Tours Arranged |
| Alumni activities | - Every Year Alumni Meet is organized |