AICTE Mandatory Disclosure

	Mandatory Disclosure	: Updated on 09.05.2019
1.	**AICTE File No.**	: **Southern / 1 – 4260954114 / 2019/ EOA**
2.	Date & Period of Last approval	: 10 04.2019 for 2019-20

3. NAME OF THE INSTITUTION

Name of the Institution	:	SRIRAM POLYTECHNIC COLLEGE
Address of the Institution	:	Perumalpattu, Tiruvallur Taluk, Tiruvallur District
Pin code	:	602 024
State/UT	:	Tamil Nadu
Phone number with STDcode	:	044 – 27689180
Fax number with STD code	:	044 – 27689180
Office hours of the Institution	:	8.45 A.M. to 4.45 P.M.
Academic hours of the Institution	:	9.15 A.M. to 4.30 P.M.
Email	:	srptpoly@gmail.com , srptpoly@yahoo.co.in
Website	:	www.srptc.edu.in
Nearest Railway Station (dist in Km)	:	1 Km (Veppampattu R.S) 35 Km (Chennai-Central)
Nearest Airport (dist in Km)	:	35 Km (Chennai – Meenambakkam)

4. Type of Institution

Type of Institution	: Private-Self Financed
Category (1) of the Institution	: Minority
Category (2) of the Institution	: Co-Ed

5. Name of the organization running the Institution

Name of the organization running the Institution : Sriram Educational Trust

Type of the organization	: Trust
Address of the organization	: No.49, Anna Salai (Inside Devi Theatre Complex) Chennai – 600 002.
Registered with	: Joint Sub Registrar I, In the Cadreof District Registrar, Madras (North)
Registration No. & Date	: F.No.1179, 20.10.1983
Website of the Organization	: www.sriramtrust.org

6. Name of the Affiliating University

Name of the affiliating University	:	Directorate of Technical Education
Address	:	Guindy, Chennai–600025.
Website	:	www.tndote.org

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7. Name of The Principal

Name of Principal / Director	:	Er. V.Dattatreya
Exact Designation	:	Principal
Phone number with STD code	:	044 – 27689180
FAX number with STD code	:	044 – 27689180
Email	:	srptpoly@gmail.com
Highest Degree	:	M.E.,
Field of specialization	:	Thermal Engineering

8. Governing council Members

Dr. R. Narayanasamy, M.A.,B.Ed.,Ph.D.,

Chairman

Shri S. Audiseshiah I.A.S (Retired)

Trustee

Dr. P. Govindarajulu

Trustee

Dr. S. Sumathi

Trustee

Shri. M. D. Rajkumar – Secretary &

Trustee

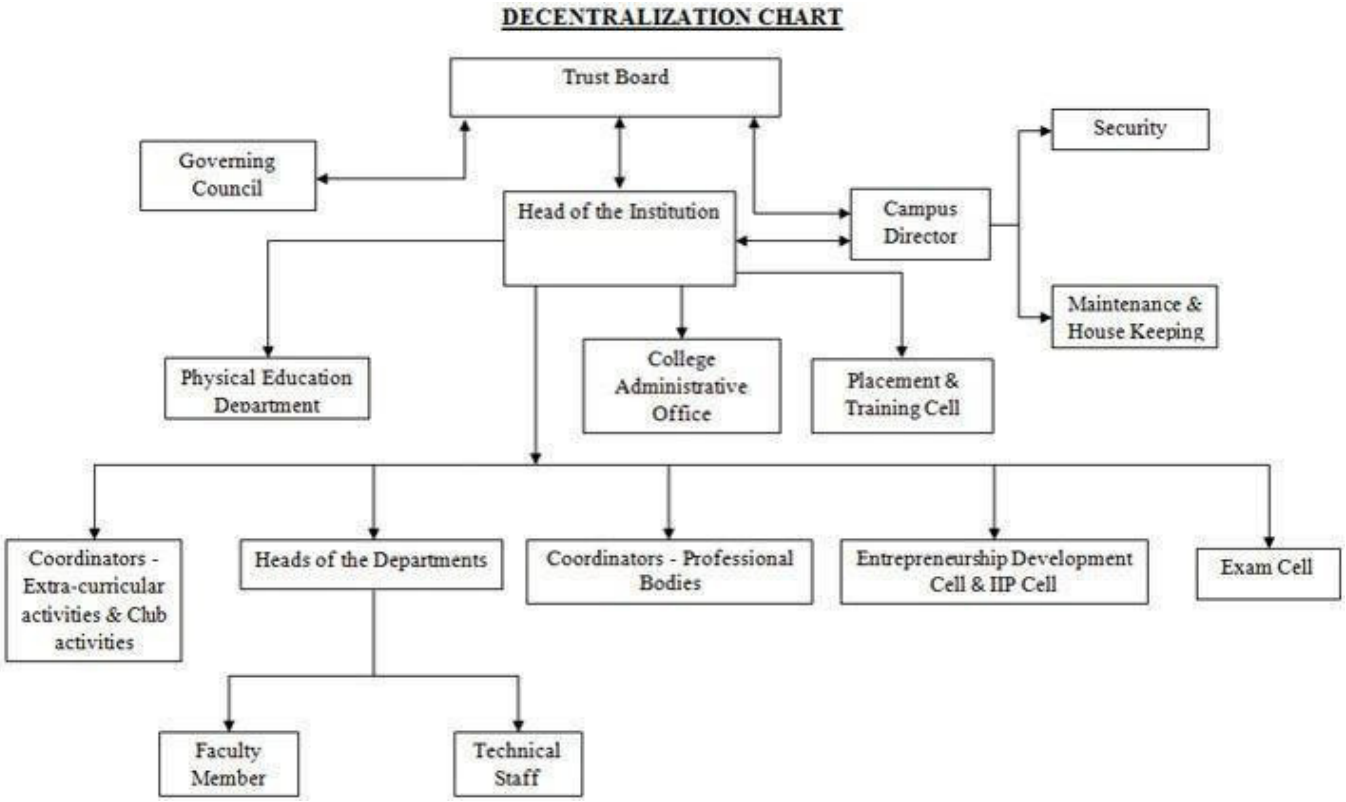
Smt. Kastury Parthasarathy

Trustee

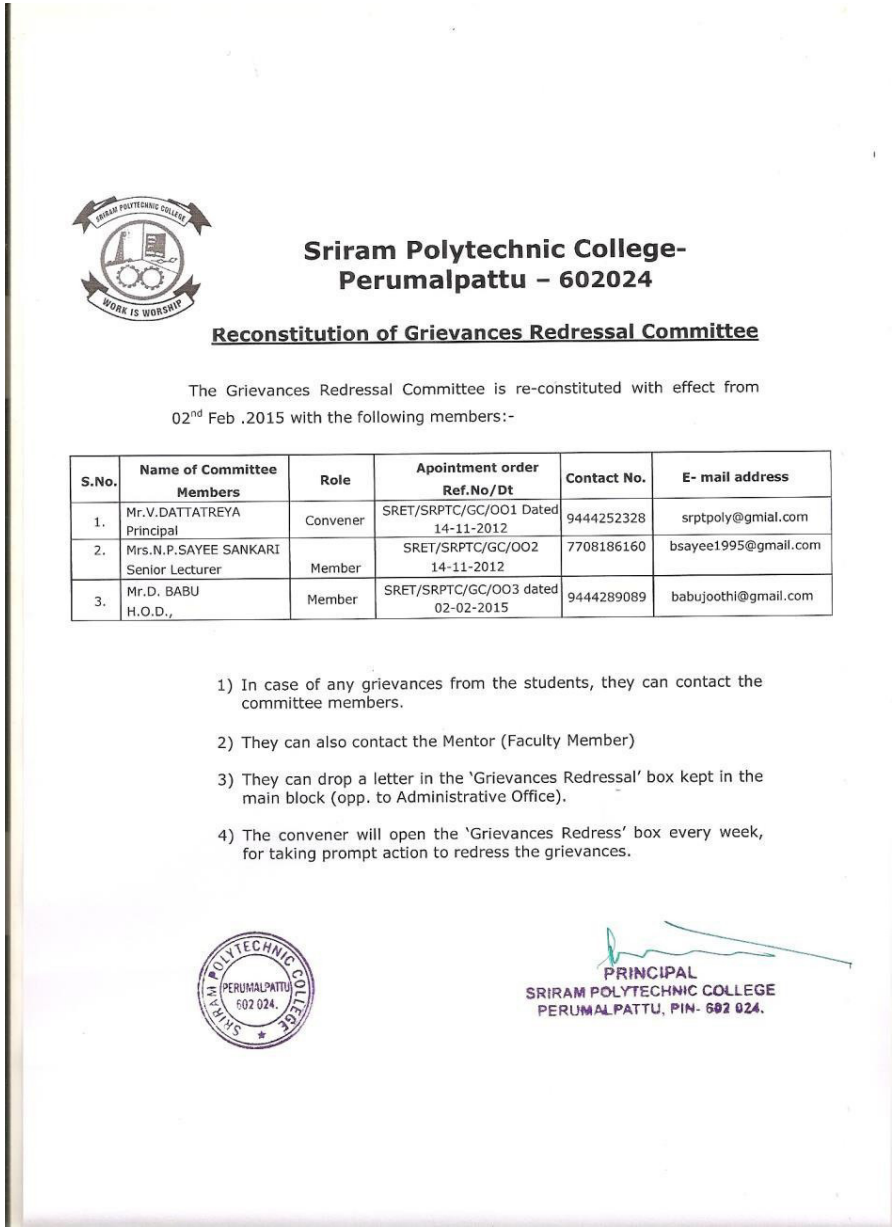
Mr.V.Dattatreya,
Princiapl,Sriram polytechniccollege,

Mr.V.Sai Murali Krishnan,
HOD/Mech,SriramPolytechnic ollege,

9. **Executive Component : Organisation chart and Process**



10. Grievance redressal mechanism for faculty, staff and students



Sriram Polytechnic College-
Perumalpattu – 602024

Reconstitution of Grievances Redressal Committee

The Grievances Redressal Committee is re-constituted with effect from 02nd Feb .2015 with the following members:-

S.No.	Name of Committee Members	Role	Apointment order Ref.No/Dt	Contact No.	E- mail address
1.	Mr.V.DATTATREYA Principal	Convener	SRET/SRPTC/GC/OO1 Dated 14-11-2012	9444252328	srptpoly@gmial.com
2.	Mrs.N.P.SAYEE SANKARI Senior Lecturer	Member	SRET/SRPTC/GC/OO2 14-11-2012	7708186160	bsayee1995@gmail.com
3.	Mr.D. BABU H.O.D.,	Member	SRET/SRPTC/GC/OO3 dated 02-02-2015	9444289089	babujoothi@gmail.com

1) In case of any grievances from the students, they can contact the committee members.

2) They can also contact the Mentor (Faculty Member)

3) They can drop a letter in the 'Grievances Redressal' box kept in the main block (opp. to Administrative Office).

4) The convener will open the 'Grievances Redress' box every week, for taking prompt action to redress the grievances.

SRIRAM POLYTECHNIC COLLEGE PERUMALPATTU 602 024.

PRINCIPAL
SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU, PIN- 602 024.

11. (i) Anti ragging committee members

SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU

Anti–Ragging Committee

The Anti Ragging Committee is re-constituted with effect from 18th January 2019 with following members :

Convener :

S.No	Name	Appointment Order/Ref.No.	e-mail Id	Mobile No
1.	Er.V.Dattatreya Principal	SRPTC/AR/001 dated 12/11/2012	Vdsrpt@yahoo.com	9444252328

Members :

Sl.No.	Name	Appointment Order/Ref.No.	E- mail address	Mobile No.
1.	Mr.A.Sathyanathan HOD / ECE	SRPTC/AR/002 dated 12/11/2012	srptcantirag@gmail.com	9789349209
2.	Mr.S.K.Loganathan Lecturer / EEE	SRPTC/AR/003 dated 12/11/2012	sklogu@gmail.com	9840819232
3.	Mrs.M.Kavitha Sr.Lecturer / Basic	SRPTC/AR/004 dated 12/11/2012	kavitham@gmail.com	9841243212
4.	Mr.M.Balasubramanian Campus Director (i/c.)	SRPTC/AR/005 dated 23/08/2018	ushbalan@yahoo.com	9444653671
5.	Sub Inspector of Police Sevvapet Police Station	SRPTC/AR/006 dated 23/08/2018	sptvlr@gmail.com	04427620210
6.	Mr.K.B.Mithun Kumar Representative of Student's	SRPTC/AR/007 dated 18/01/2019	mithunkb@gmail.com	9444075251
7.	Mr.P.Dhayalan Representative of Student's	SRPTC/AR/008 dated 18/01/2019	dgowtham@gmail.com	9843929180

SRIRAM POLYTECHNIC COLLEGE PERUMALPATTU 602 024

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(ii) Antiragging Squad members

SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU

Anti–Ragging Squad

The Anti Ragging Squad is re-constituted with effect from 20th September 2018 with following members :

Convener :

S.No	Name	Appointment Order/Ref.No.	e-mail Id	Mobile No
1.	Mr.T.Ramsekar Sr.Lecturer / ICE	SRPTC/ARS/001 dated 12/11/2012	Trssquad306@gmail.com	9841556215

Members :

Sl.No.	Name	Appointment Order/Ref.No.	E- mail address	Mobile No.
1.	Mr.V.Saravanan Lecturer / Mech.	SRPTC/ARS/002 Dated 12/11/2012	Saravana.sv82@gmail.com	9710024689
2.	Mr.S.Sahul Hameed Lecturer / Basic	SRPTC/ARS/003 Dated 12/11/2012	sahulv@gmail.com	9790284561
3.	Ms.P.Ramya Lecturer / ECE	SRPTC/ARS/004 Dated 12/11/2012	ramyaponnurangam@gmail.com	8838713078
4.	Mr.G.Koteesvaran Lecturer / ECE	SRPTC/ARS/005 Dated 12/11/2012	sgkodeesvaran@gmail.com	9003232711
5.	Mr.G.Paramasivam Physical Education Director	SRPTC/ARS/006 Dated 20/09/2018	Shiva77@gmail.com	8148129135

SRIRAM POLYTECHNIC COLLEGE PERUMALPATTU 602 024.

PRINCIPAL
SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU, PIN- 602 024

12. INTERNAL COMPLAINT COMMITTEE (I CC)

SRIRAM POLYTECHNIC COLLEGE

PERUMALPATTU – 602024

INTERNAL COMPLAINT COMMITTEE (ICC)

THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE

(PREVENTION, PROHIBITION AND REDRESSAL)

12-02-2018

As per the G.O. No .14 of 2013 to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto

The **INTERNAL COMPLAINT COMMITTEE** is reconstituted with effect from 12th Feb 2018 with the following members:-

S. No	Name	Appointment order Ref.No/Dt	e-mail Id	Mobile No
	Presiding Officer			
1.	Mrs.N.Andal Sr.Lecturer	SRET/SRPT/C/ICC/009 Dt. 12.02.2018	srptcicc@gmail.com	9445615265
	Members			
1.	Mrs.M.Kavitha Sr.Lecturer	- do -	- do -	9841243212
2.	Mrs.K.Sridevi Sr.Lecturer	- do -	-do -	9445418582
3.	Mr.J.Alexander Student Counsellor	- do -	- do -	8939425894

SRIRAM POLYTECHNIC

PRINCIPAL
SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU, PIN- 602 024.

13. ESTABLLISHMENT OF COMMITTEE FOR SC/ST

SRIRAM POLYTECHNIC COLLEGE
PERUMALPATTU – 602024

ESTABLISHMENT OF COMMITTEE FOR SC/ST

12-02-2016

As per the G.O. No .33 of 1989 dt.11.09.1989 to prevent the commission of offences of atrocities against the members of Scheduled Castes and Scheduled Tribes. The ESTABLISHMENT OF COMMITTEE for SC/ST is constituted with effect from 12th Feb 2016 with the following members:-

Sl. No	Name	Appointment order Ref. No / Dt	e-mail Id	Mobile No
	Presiding Officer			
1.	Mr.M.PALANII Sr.Lecturer	SRET/SRPT/C/SC/006 Dt. 12.02.2016	srptcscst@gmail.com	9894332998
	Members			
1.	Mr.A.Purushothaman Lecturer	- do -	- do -	9750141989
2.	Ms.A.Praveena Lecturer	- do -	- do -	9884513105
3.	Mr.L.Murali Lecturer	- do -	- do -	9789677759

SRIRAM POLYTECHNIC COLLEGE PERUMALPATTU 602 024.

PRINCIPAL
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PERUMALPATTU. PIN- 602 024.

14. Department wise Details- (Refer our website)

Civil Engineering
Automobile Engineering
Mechanical Engineering
Electrical and Electronics Engineering
Electronics and communication Engineering
Computer Engineering

15. Department wise Teaching Faculty — Bio-data Form – (Refer ourwebsite.)

Civil Engineering
Automobile Engineering
Mechanical Engineering
Electrical and Electronics Engineering
Electronics and communication Engineering
Computer Engineering

16. FEES DETAILS

Tuition Fees **-- Rs 35,000 /- per Annum**

17. Infrastructural Information – (Refer our website)

Various department
Class Room

First Year

Library

Auditorium

Seminar & Conference Halls

Sports Facility

Buildings Hostel Medical Facility

Placement

Training Cafeteria

Transport Facility

Academic Facility

Wi-Fi Facility

Green Campus the solar power plant(100Kw) 42 Mbps internet connectivity.

RO water Plant.

Power Backup (Generator) - 24hrs standby

Sewage Treatment Plant

Water Filtering Plant

Bank with ATM

18. Academic Sessions

Academic Sessions : **Engineering & Technology**
Examination System, Year /Semester : Semester Pattern @ Two semester per year
Period of declaration of results : within 1 – 2 months after closure of examinations

19. Counselling / Monitoring

Counseling / Monitoring - Regular Counseling for students by faculty advisors / mentors once in every week. If required, Counselingshallbedonetothestudentsbythe Students Counselors(availableallthetimeduring working hours) as directed by the mentors.

Career Counseling - Done by faculty advisors regularly and also by department Placement coordinators. A separate finishing school is conducted every year during Jan – March.

Medical Facility : -

- A Medical Room is provided in the Institute / Hostel equipped with a doctor .
- Dr. B. Srinivasan, Medical Officer is visiting twice in a week between 4.00 pm and 6.00 pm.

Student Insurance - All Students are covered under Safety Insurance & Road Safety Package Scheme with M/s. United India Insurance Co. Ltd.,

Sum assured - Accidental death of student - Rs. 1,00,000/-
Hospitalization expenses incurred for the student arising out of accident - Rs. 50,000/-

20. Students Activity Body

I. Sports activities - Facilities available in the Sports are

Outdoor Games

Football Field(1) Hockey Field(1) Cricket Ground
Volleyball Courts (2) Badminton Courts (2)
Cricket Nets
Kabaddi Court (1)

Indoor Games

Carrom Gym Chess
Table Tennis

II. NSS

III. RRC

IV. Consumer Club

V. Rotaract Club

21. Co - curricular activities -

Technical activities/Tech. Fest	1. Every department conducts a national level technical symposium in every Year - 2. Departments are also conducting National Conference, International Conference etc.,
Industrial Visits/Tours	- Industrial Visits/Tours Arranged
Alumni activities	- Every Year Alumni Meet is organized